



P.O. Box 352 • 150 S. Bridge St. • Markesan, WI 53946 • P: (920) 398-3031 • F: (920) 398-3991

CITY OF MARKESAN COMMON COUNCIL

Markesan City Hall

AGENDA

September 8, 2020

7:00 p.m.

1. Preliminaries
 - 1.1. Call to Order
 - 1.2. Roll Call by the Clerk-Treasurer
 - 1.3. Citizen's Comments
 - 1.4. Nominate a New Council President
2. Approval & Review of Minutes, Reports, & Correspondence
 - 2.1. Approve Common Council Minutes – August 11, 2020
 - 2.2. Approve Board of Zoning Appeals Minutes – August 17, 2020
 - 2.3. Approve Board of Zoning Appeals Minutes – August 25, 2020
 - 2.4. August Police Report & September Schedule
 - 2.5. Public Property & Health Minutes – September 1, 2020
 - 2.6. Finance Personnel & Safety Minutes – September 1, 2020
 - 2.7. Streets, Buildings & Utilities Minutes – September 1, 2020
 - 2.8. August Library Director's Report and Markesan Library Board Minutes – August 20, 2020
3. Approval of Claims:
 - 3.1. City Checks #36131-36170, Electronic Payments #EFT 1028-1036, Direct Deposits # 3789-3838 and Utility Checks #12618-12628
 - 3.2. File Treasurer's Report for Audit
4. New Business
 - 4.1. Discussion and Action on Raze Order and/or Property Maintenance/Contracts Update for 650 N. Margaret Street Property Buildings
 - 4.2. Discussion and Action on MOU Agreement Between The City of Markesan and Markesan Lion's Club
 - 4.3. Discussion and Action on Update for 410 S Bridge Street Property Maintenance
 - 4.4. Discussion and Action on Halloween Trick or Treat Date and Time
 - 4.5. Appoint Election Inspectors for 2020-2021: Elizabeth VandeStreek and Glenda Honnard
 - 4.6. Discussion and Approval to Purchase New Handguns for the Police Department for \$1,714.00, with Trade In of Old Guns, Total for New will be \$809.00
 - 4.7. Discussion and Action on Purchase of Tire Chains for Pay Loader from Rennert's for \$1,407.56 which includes shipping
 - 4.8. Discussion and Action on Purchase of New Dust to Dawn Lights for Soldier's & Sailor's Park from Ness Electric for \$578.51
 - 4.9. Discussion and Approval of Crack Filling Service Corp Invoice for \$5,000.00

The Common Council welcomes all visitors to listen & observe, but only Council members & those invited to speak will be permitted to do so, except during any posted Public Hearing. Citizen's Comments is where any citizen may comment on an issue, but the Council may only listen and may not reply to or address the issue unless it is an item on the agenda.

Any person requiring special assistance to participate in this meeting should contact the Clerk-Treasurer at 398-3031 at least 24 hours prior to the meeting so appropriate accommodations can be made.

- 4.10. Discussion and Action on 9/11 Ceremony
 - 4.11. Discussion and Approval of Class "B" Picnic License for Green Lake Terrace Sno-Streakers for September 11, 2020
 - 4.12. Approval of Operator's License for the period ending 6/30/21: Alex A Dallman and Amy L Voigt
 - 4.13. Accept the Resignation from Alderman Steve Bieszki effective September 9, 2020
5. Schedule Future Meetings and Agenda Items
 6. Honor Alderman Steve Bieszki
 7. Adjournment

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CITY OF MARKESAN COMMON COUNCIL

Markesan City Hall

August 11, 2020

MINUTES

1. Preliminaries

- 1.1 Meeting was called to order by Mayor Rich Slate at 7:00 pm.
- 1.2 Present were Ald. Abendroth, Ald. Bieszki, Ald. Tetzlaff, Mayor Slate, Ald. Thiem, Ald. Triemstra, Ald. Kazda, Joe Strelow and Clerk-Treasurer Amend. Also present via telephone was Connie Wilsnack and Dan Sondalle. Roger Matthews from Berlin Journal was also present.
- 1.3 Citizen's comments – Beth Kazda complimented the election workers and process of keeping things touch-free during voting.

2. Approval & Review of Minutes, Reports & Correspondence

- 2.1 After review, motion Thiem/Abendroth to approve the July 14, 2020 Common Council minutes as presented; motion carried 6-0.
- 2.2 After review, motion Bieszki/Triemstra to approve the July 14, 2020 Special Common Council minutes as presented; motion carried 6-0.
- 2.3-2.7 After review of all items, motion Abendroth/Bieszki to approve the July Police Report & August Schedule, Streets, Building & Utilities minutes of August 4, 2020, Public Property & Health minutes of August 4, 2020, Finance, Personnel & Safety minutes of August 4, 2020 and July Library's Director's Report and Markesan Library Board minutes of July 20, 2020; motion carried 6-0.

3. Approval of Claims:

- 3.1 The Finance, Personnel & Safety Committee reviewed City and Utility checks and recommended approval to the Council. Motion Abendroth/Bieszki to approve the following vouchers as presented: City Checks #36088-36130, electronic payments #ETF 1024-1027, and direct deposits #3744-3788 in the amount of \$104,457.78, and Utility Checks #12599-12617 in the amount of \$51,022.45; motion carried 6-0 on a roll call vote.
- 3.2 After review, by consensus the July 2020 Treasurer's Report was filed for audit.

4. New Business

- 4.1 Mayor Slate removed himself from discussion. Property owner and Dan Sondalle were present via telephone conference.
Following discussion on 650 N. Margaret Street property:
It was decided to have the City get two sets of quotes to raze buildings 5, 6, 7, 8 and 9 from contractors by the Public Property meeting September 1, 2020. The two types will be one with concrete walls left up and second tearing everything down to the ground level. The committee will then choose a contractor and send to Council on September 8, 2020 and start the raze order. In the meantime, the property owner is to reach out to General Engineering for code clarification on support beams and also bring a signed contract or have already started to repair buildings by the September meetings; motion Bieszki/Abendroth to raze buildings 5, 6, 7, 8 and 9 after getting two sets of quotes for razing. Motion carried 5-0 with one nay by Beth Kazda.
- 4.2 Following discussion, motion Bieszki/Kazda to waive the reading and to approve Resolution #09-2020 Establishing Fees for Keeping Chickens; motion carried 6-0 on a roll call vote.
- 4.3 Motion Abendroth/Triemstra to accept the bid of \$1,227.56 from Rennert's for the new tire chains for the pay loader with shipping cost not to exceed \$75.00; Joe Strelow asked for this to be brought back to next Common Council meeting because he was getting two more bids; Mayor Slate entertained a motion to postpone bids until next Council meeting in September; motion carried 6-0
- 4.4 After discussion, motion Tetzlaff/Triemstra to approve the special assessment waiver for 4 S. Bridge Street/Paul Salzwedel with first payment due 30 day after work completed and two annual payments after that date with 5% interest; motion carried 6-0 on a roll call vote.
- 4.5 Motion Abendroth/Triemstra to approve purchase of new election ICE Tabulator for \$6,600 with County paying the testing, firmware and delivery fees of \$1,178; motion carried 6-0 on a roll call vote. Possible Grant money to cover City Share of \$6,600.

- 4.6 Motion Bieszki/Thiem to approve the General Code Estimate for current supplementation project for City Code of Ordinances update not to exceed \$3,810.00; motion carried 6-0 on a roll call vote.
- 4.7 Following discussion, motion Kazda/Thiem to grant Operator's licenses to Katee M Henning, Paris N Laper, Autumn Ristau and Karen B Werth for the period ending June 30, 2021; motion carried 6-0.

- 5 **Schedule Future Meetings and Agenda Items.** The following meetings were scheduled: Public Property & Health – September 1, 2020, at 6:00 PM at City Hall; Finance, Personnel & Safety – September 1, 2020 immediately following Public Property & Health meeting at City Hall; Streets, Building & Utilities – September 1, 2020 immediately following Finance, Personnel & Safety meeting at City Hall; and Common Council – September 8, 2020, 7:00 PM at City Hall. Also Finance Committee of the Whole – September 22, 2020 at 6 PM at City Hall.
- 6 **Adjournment.** Motion Triemstra/Thiem to adjourn; carried 6-0. The meeting adjourned at 8:14 pm.

Respectfully submitted,

Elizabeth Amend, Clerk-Treasurer

August 17, 2020

Meeting of the Zoning Appeals Committee

Committee members in attendance:

Dave Zanto
David Brinkman
Ted Robl
Marsha Gibbons

Others present:

Lisa & Larry Kirker
David & Patti Prill
Carol Zanto

Meeting was called to order by Dave Zanto at 6:01 p.m.

Roll Call by signature

Presentation of variance request

Discussion among committee members and property owners.
No negative issues were presented.

Motion to approve variance by Dave Brinkman, seconded by Ted Robl
All in favor.

Motion to adjourn by Marsha Gibbons seconded by Dave Brinkman at 6:09.
All in favor.

Meeting adjourned.

August 25, 2020

Board of Zoning Appeals Meeting

Board Member Present

Dave Zanto
David Brinkman
Marsha Gibbons
Ted Robl

Others Present

Michael Glisch
Diana Kritselis (wife)

Call to Order at 6:00 p.m.

Roll Call by signature

Presentation of variance request

Less than 18" from property line
Side yard setback less than 30'

Discussion of project between board members and owners

No adjacent property owners present or have objections according to owner
The said fence will be 4' high
According to owner and discussion with Markesan Building Inspector the 30' side yard setback is not valid due to measurement location from center of the road

Motion to approve the variance request

Motion by Ted Robl to approve, seconded by Marsha Gibbons
All in favor, no opposition

Motion to adjourn meeting

Motion by Dave Brinkman to adjourn at 6:16 p.m., seconded by Ted Robl
All in favor, no opposition

Minutes by Dave Zanto



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Markesan Police Department
William A. Pflum, Chief of Police

Finance, Personnel and Public Safety Committee

Presented on September 1, 2020

August 2020

Agenda:

- **Department Handgun Replacement Purchase**
- **Department's Continued Response to COVID-19**
- **WE Energies Foundation Grant**

Appendix:

Department Handgun Replacement Purchase

After extensive research by the Green Lake Combined Training Team, it has been beginning in 2021 all law enforcement would begin to transition to Glock 17 9mm handguns. The firearms instructors and chiefs met with Glock representatives and spoke to other departments now carrying 9mm handguns and discovered it would be advantageous for us to transition to them. The FBI and Secret Service are a couple of the major law enforcement branches that have made the switch in the last couple of years.

Our duty handguns are up for replacement in 2021 so this department felt it was logical to make the purchase now since we have money set aside in the budget to cover the cost.

The total cost for the new handguns with magazines is \$1714 as that is the municipal price through a Glock authorized dealer. The dealer would offer a trade in of \$235 per handgun for our soon to be retired firearms, thus bringing the cost out of pocket for the department to \$809 dollars after trade in.

This department however would like to follow past practice and instead sell the retired handguns to the officer that currently carrying that handgun at the same cost that company is offering for trade in. This would mean that the out of pocket expense would remain at \$809 dollars to the department.

This department is seeking approval to move forward with the purchase of four Glock 17 9mm handguns for a total out of pocket cost of \$809 dollars.

Departments Continued Response to COVID-19

This has been a standing item on this department report as we continue to assist the community with its overall response to COVID-19 we have kept busy helping those with concerns, answering questions and providing assistance whenever needed.

We continue to stay in close communication with our local first responders, local police departments, local health department and long term care facilities to ensure they have what they need and assist whenever possible.

This department continues to work closely with the Green Lake Health Department and currently is working closely with the Markesan District Schools to ensure a safe return to the school.

WE Energies Foundation Grant

This department was recently awarded a \$950.00 dollar WE Energies Foundation Grant to assist in the purchase of a new AED (Defib) machine. It is this departments plan to purchase a new defib unit in the coming months and then place one of our current units in the Public Works main work truck. That way the Public Works Department will have one with them should they need it while out working in various parts of the community. This department graciously thanks the WE Energies Foundation for the grant of money to better serve our community members.

**Minutes
Public Property and Health Committee
Markesan City Hall
September 1, 2020**

Call to order at 6:04 p.m.

Roll call by sign-in

Citizen Comments: Tom and Jo Hendee asked the committee if they could look into creating a certification/ordinance that would limit the number of occupants that could reside in a multi-family rental property. It was recommended that Tom research other nearby cities and see what ordinances might exist that limit occupancy in rental properties, and he could present this information at the next Streets, Buildings and Utilities committee meeting in October.

Public Works Report:

Raze Bids for 650 N Margaret Street Buildings: Joe Strelow mentioned that three bids were available to view in the committee packet and online.

Upgrade Dusk to Dawn Lighting at Soldier's & Sailor's Park: Joe requested that the flag pole light and two other lights at the park be upgraded to LEDs at a cost of \$700. The lights can be installed when the lift is rented to pressure wash the roof of the shelter.

Review of Public Works Projects: Joe gave an overview of the many projects the Public Works Department has completed during the time he has been with the department.

New Business: None

Old Business:

Discussion and Action on 650 N. Margaret Street Property Raze Order: Mayor Slate recused himself from the discussion. Connie Wilsnack and her attorney, Taylor Fritsch, were present. Connie and her attorney updated the committee on the various actions that have been taken regarding the property. Asbestos has been found in ceiling panels in the hog barn and must be removed by a certified contractor before the roof can be demolished. A signed contract with Davis Consulting & Contracting was presented for the asbestos removal. A contract with Pollesch Excavating was presented for the demolition of the hog barn's collapsed roof. Also, two signed contracts with Mitchell Construction for support post and beam repair, foundation wall repair and roof replacement were presented. Connie mentioned that she was planning to paint the house and garage on the property. Motion by Ald. Kazda/Ald. Triemstra to stop the raze order process and to send the contracts for the repairs to Council for review. It was requested that a start date for the Pollesch and Mitchell contract work be obtained for the September 8, 2020 Council meeting. Motion carried.

Discussion and Action on Update to Soldier's and Sailor's Park MOU Agreement with Lions Club: Dave Brinkman from the Lions Club was present. The updated changes to the MOU agreement between the City and the Lions Club were discussed. Dave stated he was satisfied with the changes made to the MOU. Motion by Ald. Triemstra/Mayor Slate to send the finalized MOU agreement to council. Motion carried.

Discussion and Action on Community Service Organization's Sign:

Dave Brinkman from the Lions Club mentioned that he called Dick Severson regarding the signs, but he was not able to reach him. Dave said the Lions would be discussing the possibility of taking on the sign project at their next meeting. No action.

Adjournment: Motion by Ald. Kazda/Mayor Slate to adjourn. Motion carried. Meeting adjourned at 6:53 p.m.

FINANCE, PERSONNEL & SAFETY
Markesan City Hall

September 1, 2020

Immediately following Public Property and Health Committee Meeting

MINUTES

Call to Order – At 6:53 pm by Ald. Abendroth.

Roll Call- Was by sign-in.

Citizen's Comments - None

Emergency Management Report – No report given.

Review and Approval of Vouchers Payable – Motion by Ald. Bieszki & 2nd by Ald. Abendroth to approve. Question on the \$300.00 label maker. It was explained the cost would come from the CARES Act, because the labeler was needed for the election in November. Motion passed.

Police Report & Schedule – Presented by Chief Pflum;

- Department's Continued Response to COVID-19 – Continuing to assist the community with its overall response to COVID -19 by answering questions and providing assistance as needed.
- Department's Handgun Replacement Purchase – Major Law enforcement branches have made the switch to 9mm handguns. The County Combined Training Team will begin the transition to Glock 17 9mm in 2021. With money in the budget the department felt it was time to make the switch. The cost for new handguns with magazines is \$1,714.00; less \$235.00 for trade-in of old guns, for a total cost of \$809.00 to the department. Motion by Ald. Bieszki & 2nd by Mayor Slate to approve the purchase. Motion passed.
- WE Energies Foundation Grant – The department was awarded a \$950.00 grant to assist in the purchase of a new AED (Defib) machine. After receiving the new machine the department will place our current unit in the Public Works truck. Motion by Mayor Slate & 2nd by Ald. Kazda to approve the police report and schedule. Motion passed.

New Business

- Discussion and Action on Update and Review of Fee Schedule – Motion by Ald. Bieszki & 2nd by Ald. Kazda to send to council for approval, with Director Strelow's changes to the recycling fees and those of General Engineering. Motion passed.

Adjournment – Motion by Mayor Slate & 2nd by Ald. Kazda to adjourn at 7:03pm. Motion passed

Respectfully submitted;

Ald. Abendroth

STREETS, BUILDINGS & UTILITIES COMMITTEE

Markesan City Hall

September 1, 2020

Immediately Following Finance Meeting

Minutes

Call to Order was at 7:04 pm.

Roll Call is by sign in sheet.

Citizen's Comments None.

Public Works Report

- Crack Sealing Coating Invoice Motion to approve the invoice at \$5,000.00 for Crack Filling Service Corp Mayor Slate, 2nd ALD. Triemstra; Motion Carried

Water & Sewer Department Report

- Update on CDBG-PF Application; Open Discussion; No Action.
- Water Testing Invoices; Motion to approve payment of the 3 invoices to Northern Lake Service, total amount \$834.00 ALD Abendroth, 2nd ALD. Triemstra; Motion Carried

Open discussion about the DNR water discharge permit; no action needed at this time.

Open discussion about final inspection to the treatment plant this week.

Review of the CMAR annual report; Excellent Job Tony and Jeff.

New Business

- Discussion and Action on Update of 410 S. Bridge Street Property Maintenance Violation; Motion by Mayor Slate, 2nd ALD Abendroth to have the City Clerk send the property owner a letter requesting them at the City Council Meeting; Motion Carried.

ALD Bieszki turned in his resignation with a final date of September 8, 2020.

Review Land Use Permits

Adjournment; Motion for Adjournment ALD Abendroth, 2nd Mayor Slate; Motion Carried.

Director's Report – August 2020

Activities:

Statistics: Our summer reading records are pretty great this year. The people that read, read a lot. We had 49 children signed up for the challenge with a total of 1,723 books logged and 40139 minutes read or 669 hours! We had 31 adult and teens reading for a total of 55127 minutes or 919 hours of reading. The outdoor movie did pretty good 6 adults and ten kids. We had 11 adults and 21 kids for water balloons. We had about 12 kids and 7 adults for activities at Augustfest. The parade was very nice and I think attended in "just the right amount" considering COVID and COVID safety rules. Jill and her family helped out and really made it a group effort and fun. I did modify the plan and not invite the general public to walk with us due to community concerns over COVID. The chalk about was nicely represented too. Preliminary numbers show that we had 23 submitted art works and 823 votes/likes. Next up for programming is Freezer Meals class on Wed. Aug 26th with UW Extension on Zoom and we are in the midst of our expanded booksale. In September we have Chad Lewis with Haunted WI.

Meetings: I did attend the Chamber Meeting and the chamber did decide to go ahead with parade plans. I did attend the city finance meeting and made a case for library funding in 2021 with a \$2,000 increase. No decision will be made until the issue comes before the full council and the city knows what its incomes will be. I also attended the LAC and county Ag/Ext meeting. The county is going forward with a 5% decrease in library funding at this time. If the recommendation goes through in the final budget hearings/process, the Markesan Library will see a decrease of \$10,074 instead of the full funding request of a decrease of \$9,999.

Donations: We received another \$100 from Audrey Grams. She often gives to the library. We also have received at \$5,426 grant thorough the Wisconsin Humanities Cares Relief Act grants. The money from that grant must be spent this year and must be on staff, utilities, and PPE.

Continuing Education: I took a few helpful webinars over the last few months. One was on Homelessness and one was on Human Resource Issues during COVID. The homelessness one actually had a great deal of applicable customer service tips and tricks for the general public. So much so, that I'm encouraging staff to take this webinar series. The Human Resource webinar was very helpful too as it dealt with FFCRA, remote work guidelines, other policies.

Other news & Later Agenda Items:

Elevator: Murphy's law struck and our elevator had some issues this month. Twice it started to beep/buzz and open and close. I had to call Otis to repair it (twice). They are not going to charge us for the first visit and I'm still waiting on the bill for the second. I'm hoping this issue is now solved and that our new contract will still save us money in the long run.

Library & COVID:

- a) Storytime: Should we do in person storytime? And if so what should our guidelines be?

- b) COVID Exposure Library Procedure: After consulting with the GLC health department, this was the best procedure I could devise. Please look it over and let me know if you have any suggestions. Again, I anticipate having to put this into practice.
- c) FFCRA- this act by the government gives paid sick leave to all employees whether full or part time of 10 days or 10 day equivalents (prorated) if a person is told by a health professional to quarantine. There are also paid leave provisions for those who have no other recourse to child care when schools are shutdown.
- d) In-person programs: Should we have in person programs and if so what should our limits be?

Preliminary Budget: I made slight adjustments based on the county info received.

Magazines: The magazine collection has seen very little circulation over the last few years. I'm thinking we should do some evaluating. I think it might be wise especially this year to go down to 5 or so magazines, do some promoting of that collection, see if we can build a readership or if we get requests or complaints. I think we should also consider modifying the Magazine rack into a dvd rack.

~Thank you. Nicole Overbeck

Markesan Public Library - Board of Trustees
Draft Minutes August 20, 2020

- I. Call to order: The meeting was called to order at 4:20p.m by Rachel Nitz. Trustees present: Rachel Nitz, Beth Kazda, Mike Hansen, Nancy Kirst, Cindy Boelter, Vicki Bernhagen; Director Nicole Overbeck. Absent: Jill Worden and Joan Slate
- II. Approval of Minutes: **Kirst/Hansen moved to approve the July 16 minutes with correction. Motion carried.**
- III. Input from Public: None.
- IV. Financial Reports: Kazda presented the donations report, Oshkosh foundation funds went up a little. Another CD is up for renewal at Horicon Bank. Overbeck will look for the best rate per time period, taking into account that the rates are low right now. Overbeck presented the bills. She is currently getting quotes for heating/cooling contracts as the J&H three year contract is due for resigning and is for \$2,760 a year. Overbeck also reported on some elevator issues. Otis had to service the elevator twice since last board meeting. Otis said they would only bill the library for one visit. Overbeck also discussed the e-book/e-audio bill for next year (Overdrive). There are three tiers of buy in. Last year the library paid into the advantage account at the middle level of support in order to provide more audio/e-books to patrons. The board discussed the issue noting that the difference in the bill was by apx. \$40 more per level. They came to a consensus that the middle term would probably work this year but will not vote on the bill until the budget is more set. **Bills were filed for audit**
- V. President's Report: None.
- VI. Director's Report: Overbeck talked about online programming and stats noting the positive turnout for Summer Reading and how the parade and Augustfest was also a positive experience. She noted that the chalk about had good turnout this year and that perhaps this type of set up is how the chalk contest should be held next year. Other good news was the \$5,426 grant from WI Humanities Cares Relief Act and the \$100 from Audrey Grams. How to honor donators was discussed and Overbeck is going to look into adding names on the plaques currently at the library. The city meeting where the library presented its preliminary budget and requested \$2,000 increase to cover unanticipated health care coverage was discussed. Also was discussed the County meeting/funding. At the last Ag/Ext meeting the county proposed a 5% decrease (across all 5 GLC libraries) with numbers that ultimately meant that Markesan would be down by \$10,074 instead of \$9,999 according to the current funding formula request. Overbeck considers this to be good considering that the county could fund the library much less.
- VII. Old Business:
 - A: Library & COVID-19:
 1. Review of current guidelines:
 - a. Storytime: Overbeck discussed possible ways to in-person Storytime safer and asked the board if starting Storytime in September would be a good idea. Items like registration, maximum attendance, snacks, toys, crafts, etc. were all discussed.

Ultimately the consensus was to wait until next month's meeting to readdress. The thought is that school will have been in session for several weeks by then. The board would really like to get feedback from the library board president and the school as to what precautions are working and what are not working in that setting.

- b. COVID exposure library procedure: Overbeck shared the current procedure devised with the help of the GLC health department. She expects to need to use the procedure during the coming fall and winter season as cold and flu season hits. She already had to use it once but the staff member quarantined was negative and able to work from home.
- c. FFCRA: The board discussed the ramifications of the Families First Coronavirus Response Act on the library. The library would have to follow this act. Overbeck noted that the act is up in Dec.
- d. In-person programs: Other in-person programs were discussed besides Storytime. Possibly using city hall for programs was discussed where turnout might be high. As long as safety precautions are taken, the board is in favor of some in person programming. Overbeck is looking into doing a combined in-person/online event with Chad Lewis of Haunted Wisconsin in September.

B: Preliminary Budget: The new county number was adjusted per the info from the last Ag/Ext meeting and updated current spending was also added.

VIII. New Business:

A: Magazine Subscriptions: Overbeck noted how magazine checkouts have been dropping over the last few years. She checked with other librarians and most who responded said their checkouts in that format are also dropping. Kingston, however, sees good usage still. Overbeck proposed trying to highlight the collection and monitor the collection over the next few months. If checkouts continue to be low, and in house use low, then she will recommend greatly cutting the collection and using the shelving for other purposes.

IX. Adjournment and next meeting –meeting adjourned at 5:16. Next meeting Thurs. Sept. 17th

Respectfully Submitted, Nicole Overbeck, Library Director

August 31, 2020

TO: CLERK-TREASURER

FROM: FINANCE, PERSONNEL & SAFETY COMMITTEE

Please be advised we have reviewed the following vouchers, found them to be in order, and recommend to the Common Council that authorization for payment be approved:

| | | |
|---------------------------|----|-----------|
| CITY CHECKS: 36131- 36170 | \$ | 61,784.59 |
|---------------------------|----|-----------|

| | | |
|-----------------|----|-----------|
| DD #3789 - 3838 | \$ | 29,153.80 |
|-----------------|----|-----------|

| | | |
|------------------|----|-----------|
| EFT #1028 - 1036 | \$ | 59,564.92 |
|------------------|----|-----------|

| | | |
|-------|----|------------|
| TOTAL | \$ | 150,503.31 |
|-------|----|------------|

| | | |
|--------------------------------|----|-----------|
| UTILITY CHECKS: #12618 - 12628 | \$ | 21,897.86 |
|--------------------------------|----|-----------|

| | | |
|-------|----|-----------|
| TOTAL | \$ | 21,897.86 |
|-------|----|-----------|

With the exception of:

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| _____ | _____ | _____ |
| _____ | _____ | _____ |

Signed:

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| _____ |
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City of Markesan
Voucher List
August 4 - 31, 2020

| Num | Date | Name | Memo | Original Amount |
|----------|------------|-----------------------------------|---------------------------|-------------------|
| EFT-1028 | 08/04/2020 | INTERNAL REVENUE SERVICE | 39-6006314 | -4,940.80 |
| EFT-1029 | 08/04/2020 | EMPOWER RETIREMENT (WDC) | 98971-01 P457 | -370.00 |
| EFT-1030 | 08/04/2020 | WISCONSIN DEPT. OF REVENUE | 036-0000583032-02 | -2,113.88 |
| EFT-1031 | 08/04/2020 | WRS (Wisconsin Retirement System) | 0457000 | -9,303.86 |
| EFT-1032 | 08/18/2020 | EMPOWER RETIREMENT (WDC) | 98971-01 P457 | -370.00 |
| EFT-1033 | 08/18/2020 | INTERNAL REVENUE SERVICE | 39-6006314 | -4,900.80 |
| EFT-1034 | 08/18/2020 | WISCONSIN DEPT. OF REVENUE | 036-0000583032-02 | -1,046.44 |
| EFT-1035 | 08/18/2020 | STATE OF WI HEALTH INS | SEPT 2020 HEALTH INS | -17,781.64 |
| EFT-1036 | 08/25/2020 | DTCC | INTEREST ON BOND 2018A | <u>-18,737.50</u> |
| | | | TOTAL EFT PAYMENTS | -59,564.92 |
| DD3789 | 08/14/2020 | Dykstra, Dennis P | | -58.19 |
| DD3790 | 08/14/2020 | Slate, Rich | VOID: | 0.00 |
| DD3791 | 08/14/2020 | Cotterill, Margaret A | | -56.25 |
| DD3792 | 08/14/2020 | Dirks, Jennifer | | -56.25 |
| DD3793 | 08/14/2020 | Krogulski, Holly L | | -52.50 |
| DD3794 | 08/14/2020 | Parker, Shirley M | | -52.50 |
| DD3795 | 08/14/2020 | Zacharias, Carmen J | | -56.25 |
| DD3796 | 08/14/2020 | Fletcher-Dykstra, Donna L | | -48.48 |
| DD3797 | 08/14/2020 | Amend, Elizabeth A | | -1,031.96 |
| DD3798 | 08/14/2020 | Behlke, Ryan R | | -1,072.51 |
| DD3799 | 08/14/2020 | Chisnell, Gerald | | -138.53 |
| DD3800 | 08/14/2020 | Doro, Anthony | | -1,473.35 |
| DD3801 | 08/14/2020 | French, Jessica M | | -80.07 |
| DD3802 | 08/14/2020 | Glover, Valerie | | -86.02 |
| DD3803 | 08/14/2020 | Heberer, Jeffrey | | -1,326.23 |
| DD3804 | 08/14/2020 | Heiling, Rachel | | -481.48 |
| DD3805 | 08/14/2020 | Huhndorf, John E | | -280.02 |
| DD3806 | 08/14/2020 | Krentz, Dorothea M | | -1,043.33 |
| DD3807 | 08/14/2020 | Krombos, Kallie M | | -26.84 |
| DD3808 | 08/14/2020 | McLean, Cody | | -1,357.06 |
| DD3809 | 08/14/2020 | Meyer, Vanessa K | | -164.84 |
| DD3810 | 08/14/2020 | Overbeck, Nicole M | | -948.78 |
| DD3811 | 08/14/2020 | Pflum, William | | -1,618.77 |
| DD3812 | 08/14/2020 | Shin, Nara | | -66.21 |
| DD3813 | 08/14/2020 | Stellmacher, Nancy | | -201.68 |
| DD3814 | 08/14/2020 | Stoll, Brittany M | | -58.18 |
| DD3815 | 08/14/2020 | Strelow, Joseph W | | -1,469.89 |
| DD3816 | 08/14/2020 | Watry, Philip | | -1,257.08 |
| DD3817 | 08/14/2020 | Zelenko, Valentina | | -68.38 |
| DD3818 | 08/28/2020 | Amend, Elizabeth A | | -1,031.95 |
| DD3819 | 08/28/2020 | Behlke, Ryan R | | -1,125.87 |
| DD3820 | 08/28/2020 | Chisnell, Gerald | | -138.52 |
| DD3821 | 08/28/2020 | Doro, Anthony | | -1,473.35 |
| DD3822 | 08/28/2020 | French, Jessica M | | -270.82 |
| DD3823 | 08/28/2020 | Glover, Valerie | | -117.09 |
| DD3824 | 08/28/2020 | Heberer, Jeffrey | | -1,326.23 |
| DD3825 | 08/28/2020 | Heiling, Rachel | | -481.46 |
| DD3826 | 08/28/2020 | Huhndorf, John E | | -301.21 |
| DD3827 | 08/28/2020 | Krentz, Dorothea M | | -1,043.33 |
| DD3828 | 08/28/2020 | Krombos, Kallie M | | -53.69 |
| DD3829 | 08/28/2020 | McLean, Cody | | -1,290.01 |
| DD3830 | 08/28/2020 | Meyer, Vanessa K | | -164.85 |
| DD3831 | 08/28/2020 | Overbeck, Nicole M | | -944.37 |
| DD3832 | 08/28/2020 | Pflum, William | | -1,618.78 |
| DD3833 | 08/28/2020 | Shin, Nara | | -42.95 |
| DD3834 | 08/28/2020 | Stellmacher, Nancy | | -60.93 |
| DD3835 | 08/28/2020 | Stoll, Brittany M | | -53.68 |
| DD3836 | 08/28/2020 | Strelow, Joseph W | | -1,469.90 |

City of Markesan
Voucher List
August 4 - 31, 2020

| Num | Date | Name | Memo | Original Amount |
|-----------------------|------------|--------------------------------------|--|-----------------|
| DD3837 | 08/28/2020 | Watry, Philip | | -1,251.08 |
| DD3838 | 08/28/2020 | Zelenko, Valentina | | -262.10 |
| TOTAL DIRECT DEPOSITS | | | | -29,153.80 |
| 36131 | 08/06/2020 | MARKESAN, CITY OF-PETTY CASH | AUGUSTFEST PRIZES | -100.00 |
| 36132 | 08/06/2020 | DIZZY D. CLOWN | AUGUST FEST/JDD | -350.25 |
| 36133 | 08/06/2020 | WINKERS, TOM | AUGUSTFEST BAND | -250.00 |
| 36134 | 08/12/2020 | CENTURYLINK | JULY-AUG PHONE BILL | -402.10 |
| 36135 | 08/12/2020 | SECURIAN FINANCIAL GROUP, INC. | Sept. 2020 Life Ins Premium | -143.86 |
| 36136 | 08/17/2020 | AIRGAS USA, LLC | Cylinder Rental | -32.12 |
| 36137 | 08/17/2020 | ALLIANT ENERGY/WP&L | July - Aug 2020 Electric Bills | -3,281.86 |
| 36138 | 08/17/2020 | AMEND, ELIZABETH | Aug 2020 Election Reimb | -61.59 |
| 36139 | 08/17/2020 | AMS ALARM, LLC | Sept. 2020 - Aug. 2021 Monitoring | -648.00 |
| 36140 | 08/17/2020 | BEHLKE, RYAN | Aug 2020 Cell Phone Reimb | -15.00 |
| 36141 | 08/17/2020 | BERLIN JOURNAL NEWSPAPERS | Ord 260 & 261 / Council / Election | -1,214.38 |
| 36142 | 08/17/2020 | COMPLETE OFFICE OF WISCONSIN | Label maker and Pencils-Election/COVID | -350.12 |
| 36143 | 08/17/2020 | CRACK FILLING SERVICE CORP. | Crack Sealing | -5,000.00 |
| 36144 | 08/17/2020 | EMC INSURANCE | Property & Liability / Workers Comp | -3,682.97 |
| 36145 | 08/17/2020 | ERGO BANK OF MARKESAN | WRS Loan - Payment #28 | -320.64 |
| 36146 | 08/17/2020 | GENERAL ENGINEERING CO., INC. | Municipal Building Inspection | -384.50 |
| 36147 | 08/17/2020 | HEARTLAND ENVIRONMENTAL DISTRIBUTORS | Copperhead Gloves | -45.80 |
| 36148 | 08/17/2020 | HOEKSTRAS SWEET CORN LLC | 2020 August Fest Corn | -297.00 |
| 36149 | 08/17/2020 | KRENTZ, DOROTHEA | Aug 2020 Cell Phone Reimb | -15.00 |
| 36150 | 08/17/2020 | LANDMARK SERVICES COOPERATIVE | JULY 2020 FUEL | -594.81 |
| 36151 | 08/17/2020 | MARKESAN AUTO, HOME & FARM | Misc. Parts / Supplies | -61.06 |
| 36152 | 08/17/2020 | MCLEAN CODY | Aug 2020 Cell Phone Reimb | -15.00 |
| 36153 | 08/17/2020 | PFLUM, WILLIAM A. | Aug 2020 Cell Phone Reimb/COVID Supplies | -23.43 |
| 36154 | 08/17/2020 | SHELL FLEET | July 2020 Fuel | -432.28 |
| 36155 | 08/17/2020 | SLATE, LILLIAN | Reimb / 2020 August Fest Supplies | -17.91 |
| 36156 | 08/17/2020 | SONDALLE LAW OFFICE | July 2020 Legal Services | -456.25 |
| 36157 | 08/17/2020 | VERIZON WIRELESS | July - August 2020 Cell Phone | -104.35 |
| 36158 | 08/17/2020 | WATRY PHILIP | Aug 2020 Cell Phone Reimb | -15.00 |
| 36159 | 08/17/2020 | WE ENERGIES | July - Aug 2020 Gas Bills | -80.70 |
| 36160 | 08/18/2020 | GREEN LAKE COUNTY CLERK | Election Machine / COVID Relief | -6,600.00 |
| 36161 | 08/25/2020 | GREEN LAKE COUNTY CLERK | Election Machine Firmware Training / COVID Rel | -1,178.00 |
| 36162 | 08/26/2020 | ADVANCED DISPOSAL | AUGUST 2020 Trash & Recycling | -7,249.97 |
| 36163 | 08/26/2020 | ARAMARK | 8/6/20 Rug Cleaning | -56.75 |
| 36164 | 08/26/2020 | BALLWEG IMPLEMENT | Payloader/mower repair | -657.60 |
| 36165 | 08/26/2020 | ERGO BANK OF MARKESAN | Payment #3 of 9 for Dodge Charger | -2,887.46 |
| 36166 | 08/26/2020 | PFLUM, WILLIAM A. | COVID-19 Reimb FACE COVERS | -51.96 |
| 36167 | 08/26/2020 | POWERSPORTS COMPANY | Mower Parts for repair | -77.46 |
| 36168 | 08/26/2020 | SOUTHERN G. LAKE CO. AMBULANCE | 2020 Ambulance Budget | -24,000.00 |
| 36169 | 08/26/2020 | WELLS FARGO REMITTANCE CENTER | Google / Amazon / COVID | -552.49 |
| 36170 | 08/28/2020 | PRE-EMPLOYMENT FUND | August 2020 Pre Employment / Behilke | -76.92 |
| TOTAL CHECK PAYMENTS | | | | -61,784.59 |
| TOTAL PAYMENTS | | | | -150,503.31 |

Markesan Utilities
Voucher List
August 4 - 31, 2020

| Num | Date | Name | Memo | Original Amount |
|-------|------------|-------------------------------|--------------------------------|-------------------|
| 12618 | 08/12/2020 | CENTURYLINK | July-Aug 2020 Phone & Internet | -171.47 |
| 12619 | 08/17/2020 | ALLIANT ENERGY/WP&L | July - Aug 2020 Electric Bill | -3,107.83 |
| 12620 | 08/17/2020 | DIGGERS HOTLINE, INC. | 2020 2nd Prepayment Charges | -416.00 |
| 12621 | 08/17/2020 | HEBERER, JEFFREY | Aug 2020 Cell Phone Reimb | -15.00 |
| 12622 | 08/17/2020 | LANDMARK SERVICES COOPERATIVE | July 2020 Fuel | -61.35 |
| 12623 | 08/17/2020 | NORTHERN LAKE SERVICE | 2020 Water Analysis | -615.00 |
| 12624 | 08/17/2020 | WE ENERGIES | July - Aug 2020 Gas Bills | -23.31 |
| 12625 | 08/18/2020 | MULCAHY/SHAW WATER, INC. | Lamp Sleeve Kit | -766.21 |
| 12626 | 08/25/2020 | GENERAL ASPHALT, INC | Asphalt Patches | -3,100.00 |
| 12627 | 08/25/2020 | USA BLUEBOOK | Ashcroft Water Level Case | -109.79 |
| 12628 | 08/28/2020 | MARKESAN, CITY OF | August 2020 PR Reimb | <u>-13,511.90</u> |
| | | | TOTAL CHECK PAYMENTS | -21,897.86 |

2:01 PM

08/31/20

Accrual Basis

City of Markesan

Treasurer's Report Budget vs. Actual

August 2020

| | Aug 20 | Budget | \$ Over Budget | % of Budget |
|--|-----------|--------|----------------|-------------|
| Ordinary Income/Expense | | | | |
| Income | | | | |
| 4100000 · Taxes | | | | |
| 4114000 · Mobile Home Fees | 25.10 | 0.00 | 25.10 | 100.0% |
| Total 4100000 · Taxes | 25.10 | 0.00 | 25.10 | 100.0% |
| 4400000 · Licenses & Permits | | | | |
| 4410200 · Operator's Licenses | 160.00 | 0.00 | 160.00 | 100.0% |
| 4410500 · Other Business Lic. | 50.00 | 0.00 | 50.00 | 100.0% |
| 4410900 · Cable Franchise Fees | 300.00 | 0.00 | 300.00 | 100.0% |
| 4430000 · Building Permits | 185.00 | 0.00 | 185.00 | 100.0% |
| 4440000 · Land Use Permits | 250.00 | 0.00 | 250.00 | 100.0% |
| Total 4400000 · Licenses & Permits | 945.00 | 0.00 | 945.00 | 100.0% |
| 4500000 · Fines, Forfeits & Penalties | | | | |
| 4510000 · Ordinance Violations | 80.00 | 0.00 | 80.00 | 100.0% |
| 4510100 · Parking Violations | 20.00 | 0.00 | 20.00 | 100.0% |
| Total 4500000 · Fines, Forfeits & Penalties | 100.00 | 0.00 | 100.00 | 100.0% |
| 4600000 · Public Charges for Services | | | | |
| 4610000 · Clerk-Treas Fees | 50.00 | 0.00 | 50.00 | 100.0% |
| 4621000 · Police Dept Fees | 50.00 | 0.00 | 50.00 | 100.0% |
| 4643500 · Recycle Fees | 581.50 | 0.00 | 581.50 | 100.0% |
| 4672000 · Park Shelter Use | 120.00 | 0.00 | 120.00 | 100.0% |
| Total 4600000 · Public Charges for Services | 801.50 | 0.00 | 801.50 | 100.0% |
| 4800000 · Miscellaneous Revenue | | | | |
| 4820000 · Rent-Muni Bldg | 250.00 | 0.00 | 250.00 | 100.0% |
| 4820200 · Rent-Cell Tower | 918.96 | 0.00 | 918.96 | 100.0% |
| 4850000 · Donations | 730.10 | 0.00 | 730.10 | 100.0% |
| 4850100 · Police Donations | 950.00 | | | |
| Total 4800000 · Miscellaneous Revenue | 2,849.06 | 0.00 | 2,849.06 | 100.0% |
| Total Income | 4,720.66 | 0.00 | 4,720.66 | 100.0% |
| Gross Profit | 4,720.66 | 0.00 | 4,720.66 | 100.0% |
| Expense | | | | |
| 5100000 · General Government | | | | |
| 5100100 · W&S Expense Reimb | 1,141.97 | | | |
| 5100112 · Accts Rec - W&S WRS | -14.29 | | | |
| 5100114 · Accts Rec - W&S Insurance | -10.18 | | | |
| 5130000 · Legal | | | | |
| 5130021 · City Atty-General | 437.50 | 0.00 | 437.50 | 100.0% |
| 5130121 · City Atty-Prosecution | 18.75 | 0.00 | 18.75 | 100.0% |
| Total 5130000 · Legal | 456.25 | 0.00 | 456.25 | 100.0% |
| 5140000 · General Administration | | | | |
| 5141011 · Legislative Support-Wages | 620.22 | 0.00 | 620.22 | 100.0% |
| 5142011 · General Admin-Wages | 1,520.45 | 0.00 | 1,520.45 | 100.0% |
| 5142021 · General Admin-Outside Services | 15.00 | | | |
| 5143011 · Elections-Wages | 1,057.12 | 0.00 | 1,057.12 | 100.0% |
| 5143034 · Elections-Supplies | 8,209.65 | | | |
| 5144011 · Licensing & Permits-Wages | 105.03 | 0.00 | 105.03 | 100.0% |
| Total 5140000 · General Administration | 11,527.47 | 0.00 | 11,527.47 | 100.0% |
| 5150000 · Financial Administration | | | | |
| 5150011 · General Accounting-Wages | 1,215.26 | 0.00 | 1,215.26 | 100.0% |
| 5151113 · Medicare (default) | 478.68 | 0.00 | 478.68 | 100.0% |
| 5151213 · Social Security | 1,689.12 | 0.00 | 1,689.12 | 100.0% |
| 5151314 · Health Insurance | 11,331.10 | 0.00 | 11,331.10 | 100.0% |
| 5151414 · Life Insurance | 45.30 | 0.00 | 45.30 | 100.0% |
| 5151611 · Paid Time Off (PTO)-Wages | 3,640.15 | | | |
| 5152012 · Wisconsin Retirement System | 2,754.43 | 0.00 | 2,754.43 | 100.0% |
| 5156005 · Prop & Liability Ins | 1,666.34 | 0.00 | 1,666.34 | 100.0% |
| 5156100 · Workers Comp - Calculated | 11.81 | | | |
| 5156105 · Workers Comp | 1,007.43 | 0.00 | 1,007.43 | 100.0% |
| Total 5150000 · Financial Administration | 23,839.62 | 0.00 | 23,839.62 | 100.0% |
| 5160000 · Municipal Building | | | | |
| 5160011 · Municipal Building-Wages | 936.02 | | | |
| 5160021 · Municipal Building-Outside Serv | 728.75 | | | |

City of Markesan
Treasurer's Report Budget vs. Actual
August 2020

| | Aug 20 | Budget | \$ Over Budget | % of Budget |
|---|-----------|--------|----------------|-------------|
| 5160022 · Municipal Building-Utilities | 1,452.87 | | | |
| Total 5160000 · Municipal Building | 3,117.64 | 0.00 | 3,117.64 | 100.0% |
| Total 5100000 · General Government | 40,058.48 | 0.00 | 40,058.48 | 100.0% |
| 5200000 · Public Safety | | | | |
| 5210000 · Law Enforcement | | | | |
| 5210001 · Police Administration | | | | |
| 5210011 · Police Admin-Wages | 4,789.34 | 0.00 | 4,789.34 | 100.0% |
| 5210021 · Police Admin-Outside Services | 48.00 | | | |
| 5210022 · Police Admin-Utilities | 374.47 | 0.00 | 374.47 | 100.0% |
| 5210034 · Police Admin-Supplies | 101.86 | 0.00 | 101.86 | 100.0% |
| Total 5210001 · Police Administration | 5,313.67 | 0.00 | 5,313.67 | 100.0% |
| 5212000 · Police Patrol | | | | |
| 5212011 · Police Patrol-Wages | 9,274.17 | 0.00 | 9,274.17 | 100.0% |
| 5212022 · Police Patrol-Utilities | 50.17 | 0.00 | 50.17 | 100.0% |
| 5212023 · Police Patrol-Repairs/Supplies | 113.39 | 0.00 | 113.39 | 100.0% |
| 5212033 · Police Patrol-Fuel/Miles | 128.11 | | | |
| Total 5212000 · Police Patrol | 9,565.84 | 0.00 | 9,565.84 | 100.0% |
| Total 5210000 · Law Enforcement | 14,879.51 | 0.00 | 14,879.51 | 100.0% |
| 5220000 · Fire Protection | | | | |
| 5220021 · Fire Dept-Annual Budget | 3,214.32 | 0.00 | 3,214.32 | 100.0% |
| Total 5220000 · Fire Protection | 3,214.32 | 0.00 | 3,214.32 | 100.0% |
| 5230021 · Ambulance Service | 24,000.00 | 0.00 | 24,000.00 | 100.0% |
| 5240021 · Building Inspection | 384.50 | 0.00 | 384.50 | 100.0% |
| 5290000 · Other Public Safety | | | | |
| 5290022 · Emergency Govt-Utilities | 64.21 | | | |
| Total 5290000 · Other Public Safety | 64.21 | 0.00 | 64.21 | 100.0% |
| Total 5200000 · Public Safety | 42,542.54 | 0.00 | 42,542.54 | 100.0% |
| 5300000 · Public Works | | | | |
| 5310000 · Streets Administration | | | | |
| 5310011 · Streets Admin-Wages | 519.75 | | | |
| 5310021 · Streets Admin-Outside Services | 12.00 | | | |
| Total 5310000 · Streets Administration | 531.75 | 0.00 | 531.75 | 100.0% |
| 5311000 · Public Works Shop | | | | |
| 5311011 · PW Shop-Wages | 260.25 | | | |
| 5311022 · PW Shop-Utilities | 131.73 | | | |
| 5311033 · PW Shop-Fuel | 18.74 | | | |
| 5311034 · PW Shop-Supplies/Tools | 8.00 | | | |
| Total 5311000 · Public Works Shop | 418.72 | 0.00 | 418.72 | 100.0% |
| 5312000 · Public Works Mach & Equip | | | | |
| 5312011 · PW Mach & Equip-Wages | 322.50 | | | |
| 5312023 · PW Mach & Equip-Repair/Supplies | 841.54 | | | |
| 5312033 · PW Mach & Equip-Fuel | 126.53 | | | |
| Total 5312000 · Public Works Mach & Equip | 1,290.57 | 0.00 | 1,290.57 | 100.0% |
| 5331000 · Road Maintenance | | | | |
| 5331011 · Road Maintenance-Wages | 609.00 | | | |
| 5331023 · Road Maintenance-Repair/Supply | 5,000.00 | | | |
| 5331033 · Road Maintenance-Fuel | 32.80 | | | |
| Total 5331000 · Road Maintenance | 5,641.80 | 0.00 | 5,641.80 | 100.0% |
| 5331200 · Traffic Signs & Markings | | | | |
| 5331211 · Traffic Signs, Markings-Wages | 217.50 | | | |
| 5331223 · Traffic Sign & Mark-Repair/Supp | 97.66 | | | |
| Total 5331200 · Traffic Signs & Markings | 315.16 | 0.00 | 315.16 | 100.0% |
| 5342022 · Street Lighting | 2,155.72 | 0.00 | 2,155.72 | 100.0% |
| 5344100 · Street Cleaning | 43.50 | 0.00 | 43.50 | 100.0% |
| 5362000 · Sanitation/Trash | | | | |
| 5362011 · Sanitation/Trash-Wages | 476.25 | | | |

City of Markesan
Treasurer's Report Budget vs. Actual
August 2020

| | Aug 20 | Budget | \$ Over Budget | % of Budget |
|--|-------------|--------|----------------|-------------|
| 5362021 · Sanitation/Trash-Outside Serv. | 4,652.86 | | | |
| Total 5362000 · Sanitation/Trash | 5,129.11 | 0.00 | 5,129.11 | 100.0% |
| 5363500 · Recycling Center | | | | |
| 5363511 · Recycling Center-Wages | 387.00 | | | |
| 5363533 · Recycling Center-Fuel | 9.37 | | | |
| 5363500 · Recycling Center - Other | 4.61 | 0.00 | 4.61 | 100.0% |
| Total 5363500 · Recycling Center | 400.98 | 0.00 | 400.98 | 100.0% |
| 5363521 · Recycling-Curbside | 2,123.25 | 0.00 | 2,123.25 | 100.0% |
| 5363600 · Recycling Center-Mackford | 123.08 | 0.00 | 123.08 | 100.0% |
| 5363700 · Recycling Center-Manchester | 123.07 | 0.00 | 123.07 | 100.0% |
| 5363800 · Recycling Center-Green Lake | 241.52 | 0.00 | 241.52 | 100.0% |
| 5364000 · Weed Control | | | | |
| 5364011 · Weed Control-Wages | 291.00 | | | |
| Total 5364000 · Weed Control | 291.00 | 0.00 | 291.00 | 100.0% |
| Total 5300000 · Public Works | 18,829.23 | 0.00 | 18,829.23 | 100.0% |
| 5400000 · Health & Human Services | | | | |
| 5490000 · Cemetery | | | | |
| 5491011 · Cemetery-Wages | 1,735.50 | | | |
| 5491022 · Cemetery-Utilities | 24.05 | | | |
| 5491033 · Cemetery-Fuel | 18.74 | | | |
| Total 5490000 · Cemetery | 1,778.29 | 0.00 | 1,778.29 | 100.0% |
| Total 5400000 · Health & Human Services | 1,778.29 | 0.00 | 1,778.29 | 100.0% |
| 5500000 · Culture, Rec & Educ | | | | |
| 5510000 · Library | | | | |
| 5511011 · Library-Wages | 172.91 | | | |
| Total 5510000 · Library | 172.91 | 0.00 | 172.91 | 100.0% |
| 5520000 · Parks | | | | |
| 5520011 · Parks-Wages | 1,124.25 | | | |
| 5520022 · Parks-Utilities | 81.83 | | | |
| 5520033 · Parks-Fuel | 28.12 | | | |
| Total 5520000 · Parks | 1,234.20 | 0.00 | 1,234.20 | 100.0% |
| 5530000 · City Events/Banners | | | | |
| 5530011 · City Events/Banners-Wages | 335.25 | | | |
| Total 5530000 · City Events/Banners | 335.25 | | | |
| 5531000 · Events Comm. (Special Events) | 1,015.16 | 0.00 | 1,015.16 | 100.0% |
| Total 5500000 · Culture, Rec & Educ | 2,757.52 | 0.00 | 2,757.52 | 100.0% |
| 5600000 · Conservation & Development | | | | |
| 5671000 · Industrial Park Development | 23.04 | | | |
| Total 5600000 · Conservation & Development | 23.04 | 0.00 | 23.04 | 100.0% |
| 5900000 · Debt Service | | | | |
| 5916000 · Principal Long-Term Debt | 265.55 | | | |
| 5926000 · Interest Long Term Debt | 55.09 | 0.00 | 55.09 | 100.0% |
| 5926250 · 2018A Bond Issue Interest | 18,737.50 | 0.00 | 18,737.50 | 100.0% |
| 5927000 · Patrol Car Principal Loan | 2,454.22 | 0.00 | 2,454.22 | 100.0% |
| 5927500 · Patrol Car Interest Loan | 433.24 | 0.00 | 433.24 | 100.0% |
| Total 5900000 · Debt Service | 21,945.60 | 0.00 | 21,945.60 | 100.0% |
| Total Expense | 127,934.70 | 0.00 | 127,934.70 | 100.0% |
| Net Ordinary Income | -123,214.04 | 0.00 | -123,214.04 | 100.0% |
| Net Income | -123,214.04 | 0.00 | -123,214.04 | 100.0% |

Pollesch Excavating

N3633 Roy Creek Rd
Markesan, WI 53946
920-398-2419
polleschexcavating@gmail.com

Estimate

| Date | Estimate # |
|----------|------------|
| 8/8/2020 | 620 |

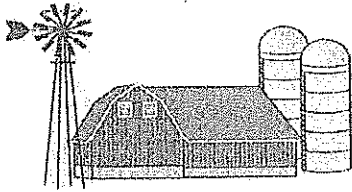
| Customer |
|-----------------|
| Connie Wilsnack |

| Project |
|---------|
| |

| Description | Qty | Rate | Total |
|--|-----|--------------|------------|
| Demo & removal of roof portion of the hog barn. All demo material to be disposed of at a landfill *NOTE: The upper floor system of the hog barn is in poor condition. Any damage to the lower portion of the hog barn will not be the responsibility of Pollesch Excavating *NOTE: All utilities to be disconnected by owner prior to any work to start for the hog barn | | 4,885.00 | 4,885.00 |
| No work will be scheduled until confirmation of job acceptance. | | Total | \$4,885.00 |

Proposal**Mitchell Construction LLC**

920-689-0381

**W6700 Red Cedar Rd - Burnett, WI 53922**

Proposal Submitted to

LEONARD & ISABELLE WILSNACK LIVING TR

Address

650 N MARGARET ST

City, State, Zip

MARKESAN, WI 53946

Phone

608 577-7210

Date

09/01/2020

Job Location

MARKESAN, WI

#9

We hereby submit specifications and estimates for:

**WHITE BARN 24 x 40 GAMBRAL ROOF BARN
SUPPORT POST AND BEAM REPAIR**

*Remove and replace a 25' 6"x8" support beam and post on the lower South side of the barn,
both the post and beam will be treated lumber.

1,850.00

FOUNDATION WALL REPAIR

*Tuck point the concrete block wall on the Southwest corner of the barn.

750.00

We propose hereby to furnish material and labor -
complete in accordance with above specifications, for the sum of:

\$

2,600.00**Payment to be made as follows: HALF DOWN WHEN STARTED, BALANCE WHEN COMPLETED.****A 1 1/2% SERVICE CHARGE ADDED TO ALL ACCOUNTS OVER 30 DAYS**

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alterations or deviations from above specifications involving extra cost will be executed only upon written orders and will become an extra charge over above estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized
Signature

NOTE: This proposal may be withdrawn by us if not accepted
within 30 days.

Acceptance of Proposal - The above prices, specifications
and conditions are satisfactory and are hereby accepted. You are authorized
to do the work as specified. Payment will be made as outlined above.

Signature

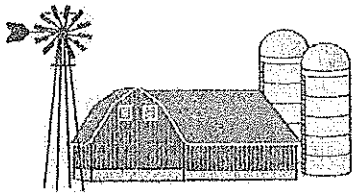
Isabelle & Leonard Wilsnack
Living Trust by Connie Wilsnack,
Date of Acceptance: 9/1/20
Attorney

Proposal

Page number 1 of 1

Mitchell Construction LLC

920-689-0381



W6700 Red Cedar Rd - Burnett, WI 53922

Proposal Submitted to

LEONARD & ISABELLE WILSNACK LIVING TR

Address

650 N MARGARET ST

City, State, Zip

MARKESAN, WI 53946

Phone

608 577-7210

Date

09/01/2020

Job Location

Makesan, WI

6, 7, 8

We hereby submit specifications and estimates for:

BARN REPAIR 30 X 50 GAMBRAL ROOF BARN

*Install equipment and raise up all four King-beams and the South Sill beam in the lower section of the barn and install 8 treated 6x6 post to support the barn structure.

4,500.00

*Remove all wood and asphalt shingles from the barn roof and place a dumpster provided by Mitchell Const.

*Fir out the entire barn roof with 2x4s nailed on flatways 2 ft. O.C.

*Install 29 gauge ribbed metal roof panels on both sides of the barn roof, they will be anchored down using 1" washerhead screws.

*This includes all metal trim and to reinstall existing gutter on the North side of the barn.
Materials and Labor

19,500.00

We propose hereby to finish material and labor -
complete in accordance with above specifications, for the sum of:

\$

24,000.00

Payment to be made as follows: HALF DOWN WHEN STARTED, BALANCE WHEN COMPLETED.

A 1 1/2% SERVICE CHARGE ADDED TO ALL ACCOUNTS OVER 30 DAYS

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alterations or deviations from above specifications involving extra cost will be executed only upon written orders and will become an extra charge over above estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized
Signature

A handwritten signature in black ink, appearing to read "Leonard & Isabelle Wilsnack Living Trust".

NOTE: This proposal may be withdrawn by us if not accepted within 30 days.

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature

Leonard & Isabelle Wilsnack Living Trust by Connie Wilsnack, Trustee

Date of Acceptance:

9/1/2020



A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF MARKESAN AND MARKESAN LION'S CLUB

WHEREAS, the City of Markesan is a Wisconsin Municipality (the "City"), with their address being 150 South Bridge Street; Markesan, WI 53946 and the Markesan Lion's Club (the "Club", with their address being PO BOX 138; Markesan, WI, is a non-profit (IRS Sec. 501(c)(4)) organization incorporated in Wisconsin

The purpose of this Memorandum of Understanding (MOU) is to have a written understanding between the above parties. Additionally, this MOU will outline any responsibility the Markesan Lion's Club has in order to use of the Park and Park facilities at Little Green Lake Soldiers and Sailors Park (the "Park").

This MOU by its term is not a lease, and the City shall not accept, nor shall the Club be required to pay, any rental or other monetary payment as a result of entering into this MOU.

The City recognizes that the Markesan Lion's Club is instrumental in the development of the Little Green Lake Soldiers and Sailors Park as a valuable asset to the community, providing local citizens and visitors a place to safely recreate.

THEREFORE both the City and Club agree to the following:

1. The City is the owner of the Park and assumes all responsibility for the operation and management of the Park, except as specified within this MOU.
2. The City will repair and maintain the well, buildings, piers, boat docks, or other physical structures located on the Park property.
3. The City will mow and rake the grounds and take whatever other action is reasonable and necessary to keep the grounds in suitable condition for Park purposes.
4. The City will allow the Club to post "Park Reserved" notices for any City approved Club function in the park, per City Ordinance 260-7(C) [Amended 4-14-2015 by Ord. No. 233] which states "the right to reserve any park or area for any civic function or City-sponsored event."

5. The Club will not build, remodel, or tear down any buildings, piers, boat docks, or other physical structures located on the Park Premises, without prior written consent and approval of the City.

6. The Club shall furnish the City with a copy of a suitable liability insurance policy, for any special events to be held on the Park premises, wherein there is a possibility of injury to any person on the Park grounds attending such event as a participant or spectator.

7. The Club shall provide the City Clerk with a schedule of events, with at least one month's advanced written notice when possible and further agrees to pay for any damage to the Park as a result of special events scheduled by the Club.

8. The Club shall have standing rights to reserve the park on the Sunday of June Dairy Days weekend in Markesan (the Sunday after the second Saturday of June).

9. The Club agrees to assume responsibility for the maintenance and operation for the Park:

- a) Will maintain, organize and schedule the use of Park shelter kitchen facilities.
- b) Will maintain and replace the flag at the Park, as needed;
- c) Will organize Lion members to complete "walk through" clean-up of the park when members are available;
- d) Will organize the "Youth Service Day" clean-up of the park;
- e) Will provide sand for the beach and various playground equipment locations;
- f) Will maintain beach buoys and setup beach swimming area;
- g) Will provide up to \$2,000 annually for Club approved improvements to the Park.

10. This MOU shall automatically renew annually unless either party serves notice in writing to both the City Clerk and Club Secretary forty-five (45) days of either party's intent to ratify, change, or terminate this MOU.

11. The City and the Club agree not to commit the other party to an expense without written consent.

12. The City and the Club agree to give the other party prompt notice of any claim coming to its knowledge that in any way directly or indirectly affects the other party. Both parties shall have the right to participate in the defense of such claim to the extent of its interest.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals to this MOU by and through their duly authorized officers. Upon sign this MOU, each party acknowledges receipt of the signed and completed copy thereof, and admits that they have read and understood the foregoing terms and conditions and agrees thereto.

DATED THIS ____ DAY OF _____, 2019

CITY OF MARKESAN

MARKESAN LION'S CLUB

Mayor

President

Clerk

Secretary

Approved by City Attorney
Dan Sondalle

Dated: _____

Prepared by: Rich Slate, Mayor of Markesan

Re: Update on 410 S Bridge St property

1 message

Betsy Amend <bamend@markesanwi.gov>

Wed, Sep 2, 2020 at 8:34 AM

To: Susan Kelm <angelsweg@icloud.com>

Great! The Committee has asked for you to attend the Council meeting on Tuesday, September 8 if possible. Please bring any estimates and an update. Let me know if you can attend. If not, please email all correspondence to me by Friday morning. Thanks



Betsy Amend
City of Markesan Clerk-Treasurer
920-398-3031

On Tue, Sep 1, 2020 at 4:48 PM Susan Kelm <angelsweg@icloud.com> wrote:

Public Property & Health Committee:

We apologize but we will not be able to attend the Public Property & Health Committee meeting this evening (9/1/2020) due to work conflicts.

To update, we have had 2 companies come and take a look at taking the house down and we are waiting for written estimates. We are also waiting for a 3rd company to look at the house and give us an estimate. Once we get all estimates we will have a better idea of what it will cost and take the next step.

Thank you for your patience.

Ron and Susan Kelm

 **9-1-20 STR Minutes.doc**
32K

CITY OF MARKESAN

APPLICATION FOR ELECTION OFFICIAL

Thank you for your interest in serving your community as an Election Official (Poll Worker)! Please complete the following information:

PERSONAL

| | | | |
|--|-------------------------|----------------------|------------------------|
| Full legal name | | | |
| Last name: <i>Vandestreek</i> | First: <i>Elizabeth</i> | Middle: <i>Helen</i> | |
| Mailing address: <i>153 W Charles st</i> | City: <i>Markesan</i> | State: <i>WI</i> | ZIP Code: <i>53946</i> |
| Street address: | City: | State: | ZIP Code: |
| Email: | Home Phone No.: | Cell Phone No.: | |
| <input type="checkbox"/> Check here if you do not regularly check/use email. | | | |

QUALIFICATIONS

| | |
|---|---|
| Are you at least 18 years of age? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | Are you a qualified elector of Green Lake County? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| If not, are you 16 or 17, and a qualified high school student? <input type="checkbox"/> Yes <input type="checkbox"/> No | (U.S. Citizen, resident of Green Lake County, not currently serving a sentence including probation or parole for a felony conviction, and not otherwise disqualified from voting) |
| Are you a candidate for any office on an upcoming ballot? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | Are you a resident of the City of Markesan? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| Can you read & write English? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| Have you ever worked as an election official before? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | If so, in what Municipality? |
| | From (Mo/Yr) To (Mo/Yr) |

AVAILABILITY

Every effort is made to assign Election Workers to the shifts and tasks they prefer, however, this cannot be guaranteed. You must be flexible, as assignments are subject to change on an as needed basis.

Polls are open 7:00am to 8:00pm. The day is split into two shifts, 6:30am to 2:00pm OR 2:00pm to Close (typically 9:00pm, but may be later for larger elections).

Shift I Prefer:

☒ 6:30am-2:00pm ☐ 2:00pm-Close ☐ Either

There are a variety of tasks for any given election. Please indicate your preferences:

| | |
|---|---|
| <input type="checkbox"/> Chief Inspector: Manage the polling location. Answer voter questions. Enforce electioneering & observation rules. Special Training is required. | <input type="checkbox"/> Greeter: Assist voters in making sure they are in the correct polling place. Helps voters navigate the polling location. |
| <input type="checkbox"/> Poll Book: Look up voters in poll book, assign and enter voter number and any notes. Accuracy and attention to detail is required. | <input type="checkbox"/> Ballot Table: Ensure voters get the correct ballot for their ward, & ballots are properly initialed. Assist voters with electronic voting, as needed. |
| <input type="checkbox"/> Registration Table: Assist voters to register to vote on election day. Attention to detail is required. | <input checked="" type="checkbox"/> Any or all of the above! |

I HEREBY CERTIFY that the information given by me in this application is complete, true and correct. I understand that election officials are appointed for a two year term, and will notify the City Clerk-Treasurer as soon as possible if for any reason I am unable to complete my term. I also understand that I must be able to attend training regarding the duties of an election official at various times throughout my term.

Signature

Elizabeth Vandestreek

Date

8-11-2020

WP

OK

08-28-20

CITY OF MARKESAN

APPLICATION FOR ELECTION OFFICIAL

Thank you for your interest in serving your community as an Election Official (Poll Worker)! Please complete the following information:

| PERSONAL | | | |
|--|-----------------------|------------------------|------------------------|
| Full legal name: HONNARD | First: GLENNDA | Middle: RENDA L | |
| Mailing address: 531 W JOHN ST LOT 11 | City: MARKESAN | State: WI | ZIP Code: 53946 |
| Street address: same | City: same | State: WI | ZIP Code: 53946 |
| Email | Home Phone No.: | Cell Phone No.: | |
| <input type="checkbox"/> Check here if you do not regularly check/use email. | | | |

| QUALIFICATIONS | | | |
|---|---|--|------------|
| Are you at least 18 years of age? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | Are you a qualified elector of Green Lake County? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | | |
| If not, are you 16 or 17, and a qualified high school student? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | (U.S. Citizen, resident of Green Lake County, not currently serving a sentence including probation or parole for a felony conviction, and not otherwise disqualified from voting) | | |
| Are you a candidate for any office on an upcoming ballot? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | Are you a resident of the City of Markesan? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | Can you read & write English? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| Have you ever worked as an election official before? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | If so, in what Municipality? | From (Mo/Yr) | To (Mo/Yr) |

AVAILABILITY

Every effort is made to assign Election Workers to the shifts and tasks they prefer, however, this cannot be guaranteed. You must be flexible, as assignments are subject to change on an as needed basis.

| | |
|---|---|
| Polls are open 7:00am to 8:00pm. The day is split into two shifts, 6:30am to 2:00pm OR 2:00pm to Close (typically 9:00pm, but may be later for larger elections). | Shift I Prefer: <input checked="" type="checkbox"/> 6:30am-2:00pm <input type="checkbox"/> 2:00pm-Close <input checked="" type="checkbox"/> Either |
|---|---|

There are a variety of tasks for any given election. Please indicate your preferences:

| | |
|---|--|
| <input type="checkbox"/> Chief Inspector: Manage the polling location. Answer voter questions. Enforce electioneering & observation rules. Special Training is required. | <input checked="" type="checkbox"/> Greeter: Assist voters in making sure they are in the correct polling place. Helps voters navigate the polling location. |
| <input checked="" type="checkbox"/> Poll Book: Look up voters in poll book, assign and enter voter number and any notes. Accuracy and attention to detail is required. | <input checked="" type="checkbox"/> Ballot Table: Ensure voters get the correct ballot for their ward, & ballots are properly initialed. Assist voters with electronic voting, as needed. |
| <input checked="" type="checkbox"/> Registration Table: Assist voters to register to vote on election day. Attention to detail is required. | <input type="checkbox"/> Any or all of the above! |

I HEREBY CERTIFY that the information given by me in this application is complete, true and correct. I understand that election officials are appointed for a two year term, and will notify the City Clerk-Treasurer as soon as possible if for any reason I am unable to complete my term. I also understand that I must be able to attend training regarding the duties of an election official at various times throughout my term.

| | |
|------------------------------------|--------------------------|
| Signature Glenda R. Honnard | Date Sept 3, 2020 |
|------------------------------------|--------------------------|

WP

OK

09-03-20



Estimate

| DATE | ESTIMATE # |
|-----------|------------|
| 7/27/2020 | 7410 |

Markesan, WI 53946

| Fax # |
|--------------|
| 920-398-8026 |

| NAME / ADDRESS |
|---|
| Markesan, City of P.O. Box 352 Markesan, WI 53946 |

| Ship To |
|---------|
| |

| P.O. NO. |
|----------|
| |

| ITEM | DESCRIPTION | QTY | COST | TOTAL |
|---|--|-------------------------|----------|----------|
| | Chains | | | |
| Misc. Parts | 2 link chain 20.5x25 (pair) 0263320 | 1 | 1,227.56 | 1,227.56 |
| Freight | Freight charges | 1 | 180.00 | 180.00 |
| | After 8/27/20 manufacturer may have 10% increase in price. | | | |
| | Price quote is good for 30 days. | | | |
| Any questions please call Manny at 920-398-1033 | | TOTAL \$1,407.56 | | |

Thank you!!

SIGNATURE/DATE

Ness Electric, Inc

380 Enterprise Dr
Markesan, WI 53946

Estimate

| Date | Estimate # |
|----------|------------|
| 9/2/2020 | 429 |

| Name / Address |
|---|
| City of Markesan P.O. Box 352 Markesan, WI 53946-0352 |

| | | | Project |
|--|-----|-------------------------|-------------|
| | | | Maintenance |
| Description | Qty | Rate | Total |
| 50W LED Dusk to Dawn | 3 | 192.83667 | 578.51 |
| Thank You, we appreciate the opportunity to provide an estimate! | | Subtotal | \$578.51 |
| | | Sales Tax (5.5%) | \$0.00 |
| | | Total | \$578.51 |

RECEIVED AUG 05 2020

RK

Crack Filling Service, Corp.

4033 Barlow Road

Cross Plains, WI 53528

1-800-732-4379

Fax (608) 798-4379

Pioneers in crack routing and rubberized sealants

City of Markesan
P.O. Box 352
Markesan, WI 53946

8/3/2020

Invoice for:

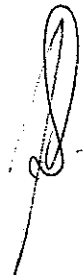
C.F.S. sealant \$2,500.

Application of sealant to city streets \$2,500.

Total crack sealing completed \$5,000

Thank you,

Scott H. H.

 ~~8-17-20~~
8-17-20

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Pd CK# 1033

Application Date: 9-3-20

☐ Town

☐ Village

☒ City of Markesan

County of Green Lake

The named organization applies for: (check appropriate box(es).)

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 9-11-2020 and ending 9-11-2020 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

☐ Bona fide Club

☐ Church

☐ Lodge/Society

☐ Chamber of Commerce or similar Civic or Trade Organization

☐ Veteran's Organization

☐ Fair Association

(a) Name Green Lake Terrace Sno-Streakers

(b) Address W1804 Manchester St Markesan, WI 53946
(Street)

☒ Town

☐ Village

☐ City

(c) Date organized 10/1974

(d) If corporation, give date of incorporation _____

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☒

(f) Names and addresses of all officers:

President Ethan Schultz 928 Cty Rd FF, Dalton, WI 53926

Vice President John Guduski

Secretary Tanya Winchell W1804 Manchester St Markesan, WI 53946

Treasurer Tanya Winchell

(g) Name and address of manager or person in charge of affair:

Ethan Schultz 928 Cty Rd FF Dalton WI 53926

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will Be Stored

(a) Street number John St - From Main St to High St. Block S. Bridge Street - From John St to Water St.

(b) Lot _____

(c) Do premises occupy all or part of building? no

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____

3. Name of Event

(a) List name of the event Sno Streaker Street Dance

(b) Dates of event 9-11-20

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer Ethan Schultz
(Signature/date)

Officer Tanya Winchell
(Signature/date)

Date Filed with Clerk 9-4-2020

Date Granted by Council _____

Green Lake Terrace Sno-Streakers
(Name of Organization)

Officer _____
(Signature/date)

Officer _____
(Signature/date)

Date Reported to Council or Board 9-8-2020

License No. _____

Mt. Morris Mutual Insurance Company

N 1211 County Road B, Coloma, WI 54930-8729

DECLARATIONS

View, Print, And Manage Your Policy - Visit us online at www.mtmorrisins.com

Commercial Package Policy
Policy # CPP79177

Policy Period
12/23/2019 To 12/23/2020
12:01 A.M. Standard Time

POLICYHOLDER

Green Lake Sno-streakers
W1864 E Manchester Street
Markesan, WI 53946

YOUR AGENT

Walker Agency, Inc.
114 N Wisconsin St
PO Box 271
Berlin, WI 54923
Phone Number: (920) 361-4444

THIS POLICY CONSISTS OF DECLARATIONS & ENDORSEMENTS. *BEFORE WE PAY A PROPERTY CLAIM YOU MUST FIRST PAY A DEDUCTIBLE, WHEN APPLICABLE, IT WILL BE SUBTRACTED FROM THE LESSER OF THE ADJUSTED LOSS OR THE LIMIT OF LIABILITY. A CLAIM FOR THE REPLACEMENT COST TERMS ON STRUCTURES IS AMENDED TO 12 MONTHS AFTER THE LOSS. *COVERAGE IS CONTINUOUS UNTIL CANCELLED.*

**** ATTACH THIS RENEWAL CERTIFICATE TO YOUR ORIGINAL POLICY ****

All Known Exposures At The Beginning Of Policy Period Have Been Identified On The Coverage Schedule. In Return For Your Payment Of The Required Premium, We Provide This Commercial Liability Coverage During The Policy Period.

| GENERAL LIABILITY COVERAGES | LIMITS | AGGREGATE LIMITS |
|--|-----------------------------|--|
| L. Bodily Injury, Property Damage | 1,000,000 Each Occurrence / | 2,000,000 Other Than Products/Completed Work |
| M. Medical Payments To Others | 5,000 Per Person | |
| N. Products/Completed Work | 1,000,000 Each Occurrence / | 2,000,000 Products/Completed Work |
| O. Fire Legal Liability | 100,000 Each Occurrence | |
| P. Personal & Advertising Injury Liability | 1,000,000 Each Occurrence | |

Business Description: Snowmobile Club
Type Of Entity: Other

COVERAGE SCHEDULE

Location 1

Location Description: 1725 Cty Rd B, Markesan, WI 53946

| <u>Description Of Exposures</u> | <u>Code Number</u> | <u>Number Of Exposures</u> | <u>Basis</u> |
|--|-------------------------------|---|--------------|
| Grading of Land | 32629 | 30,000 | Per 1000 |
| This Classification Is Based On: PAYROLL | | Products Coverage Does Not Apply For This Class | |
| Forms Applicable: | | | |
| GL-100(1.0) | Commercial Liability Coverage | | |

ADDITIONAL FORMS AND COVERAGES

| IRPM | IRPM Credit or Debit | Incl. |
|-------|----------------------|-------|
| ML-LF | Loss Free Credit | \$-51 |
| NOMOR | Mortgage Free Credit | \$-51 |

Total Liability Premium

\$ 412

Issued Date

11/26/2019 01:33:29 PM

INSURED COPY

3700 - HD0001

RPT_GLCDec

Application for Operator's License
to Serve Fermented Malt Beverages and Intoxicating Liquors

| | |
|--------------|---------|
| Date Rec'd | 8-19-20 |
| Recp# | |
| Date Apprv'd | |
| Lic# | |

PLEASE PRINT CLEARLY

NAME (First - Middle - Last) Alex Andrew Pallman Circle: (Male) / Female

OTHER NAMES (maiden or nicknames; if none, so state) _____ BIRTHDATE 11-11-1987

DRIVERS LICENSE # _____ PHONE (best # to reach you) _____

ADDRESS _____
Street Apt. No. City Green Lake State WI Zip 54941

☒ New/Renewal (1-year) - \$20

☒ Provisional - \$15

List the name of the alcohol beverage premises that will employ you: Hornets Nest

ANSWER THE FOLLOWING QUESTIONS FULLY AND COMPLETELY:

All questions on this application must be answered completely and accurately before it can be processed. Failure to do so could result in a delay or rejection of the application.

1. If application is a renewal (within past two years you've held a Class "A", "Class A", "Class C", Class "B", or "Class B" license/permit or a manager's or operator's license in the State of Wisconsin), where was previous license granted? City/Village/Town of Markesan
2. As required by Wisconsin Statutes, Section 125.17(6), have you completed the alcohol beverage server course?
YES ☒ NO _____ If yes, where? Online
(If this is a new application, proof of completion must be submitted with the application)
3. Do you understand your responsibilities as an alcohol beverage license holder? YES ☒ NO _____
4. Have you as an adult (age 18 or over) ever been convicted of violating any law or ordinance regulating alcohol beverages (including underage consumption)? YES _____ NO ☒
5. Have you ever been convicted of any of the following: (a) Operating a vehicle while under the influence of alcohol or a controlled substance or with a prohibited alcohol concentration; (b) Operating a vehicle while under the age of 21 with a blood alcohol concentration of any level; (c) Having alcohol in your possession in a vehicle as a driver or passenger? YES _____ NO ☒
6. Have you ever been convicted of a felony? YES _____ NO ☒
7. Do you have any criminal charges presently pending against you? YES _____ NO ☒

****If you answered 'Yes' to any of the questions 4-7, please explain (use back or additional sheets).**

CERTIFICATION AND INFORMATION RELEASE

I hereby make application to the Common Council of the City of Markesan, Green Lake County, Wisconsin, for a License to serve Fermented Malt Beverages and Intoxicating Liquors in a place licensed by the City for the sale of alcohol beverages. I hereby certify that the information provided on this application is true and correct. I understand that failure to provide all required information shall be grounds for denial of my operator's license. I further understand that falsification of any information shall be grounds for denial or revocation of this license. I am aware of the Federal, State, and Local laws, ordinances and regulations governing the sale of alcohol beverages and agree to abide by those laws and regulations. I also understand that a background check based on my application will be done. I hereby authorize the release of any and all records requested by the City of Markesan in its review of my application.

SIGNATURE OF APPLICANT:

Alex Pallman

Date 8-19-2020

SUBSCRIBED AND SWORN TO BEFORE ME

this 19 day of August, 2020
[Signature]
(Clerk/Notary Public)

My commission expires _____

WP

OK

08-20-20

Application for Operator's License
to Serve Fermented Malt Beverages and Intoxicating Liquors

pol. cash
Date Rec'd 8/17/20
Recp# 23407
Date Apprv'd _____
Lic# _____

PLEASE PRINT CLEARLY

NAME (First - Middle - Last) Amy Lynn Voigt Circle: Male / Female Female
OTHER NAMES (maiden or nicknames; if none, so state) _____ BIRTHDATE _____
DRIVERS LICENSE # _____ PHONE (best # to reach you) _____
ADDRESS _____
Street Apt. No. City State Zip
Markesan WI 53946

☒ New/Renewal (1-year) - \$20

☒ Provisional - \$15

List the name of the alcohol beverage premises that will employ you: Hornets Nest

ANSWER THE FOLLOWING QUESTIONS FULLY AND COMPLETELY.

All questions on this application must be answered completely and accurately before it can be processed. Failure to do so could result in a delay or rejection of the application.

1. If application is a renewal (within past two years you've held a Class "A", "Class A", "Class C", Class "B", or "Class B" license/permit or a manager's or operator's license in the State of Wisconsin), where was previous license granted? City/Village/Town of _____
2. As required by Wisconsin Statutes, Section 125.17(6), have you completed the alcohol beverage server course?
YES ☒ NO _____ If yes, where? online
(If this is a new application, proof of completion must be submitted with the application)
3. Do you understand your responsibilities as an alcohol beverage license holder? YES ☒ NO _____
4. Have you as an adult (age 18 or over) ever been convicted of violating any law or ordinance regulating alcohol beverages (including underage consumption)? YES _____ NO ☒
5. Have you ever been convicted of any of the following: (a) Operating a vehicle while under the influence of alcohol or a controlled substance or with a prohibited alcohol concentration; (b) Operating a vehicle while under the age of 21 with a blood alcohol concentration of any level; (c) Having alcohol in your possession in a vehicle as a driver or passenger? YES _____ NO ☒
6. Have you ever been convicted of a felony? YES _____ NO ☒
7. Do you have any criminal charges presently pending against you? YES _____ NO ☒

****If you answered 'Yes' to any of the questions 4-7, please explain (use back or additional sheets).**

CERTIFICATION AND INFORMATION RELEASE

I hereby make application to the Common Council of the City of Markesan, Green Lake County, Wisconsin, for a License to serve Fermented Malt Beverages and Intoxicating Liquors in a place licensed by the City for the sale of alcohol beverages. I hereby certify that the information provided on this application is true and correct. I understand that failure to provide all required information shall be grounds for denial of my operator's license. I further understand that falsification of any information shall be grounds for denial or revocation of this license. I am aware of the Federal, State, and Local laws, ordinances and regulations governing the sale of alcohol beverages and agree to abide by those laws and regulations. I also understand that a background check based on my application will be done. I hereby authorize the release of any and all records requested by the City of Markesan in its review of my application.

SIGNATURE OF APPLICANT:

Amy Voigt

Date 8-17-20

SUBSCRIBED AND SWORN TO BEFORE ME

this 17th day of August, 2020.

[Signature]
(Clerk/Notary Public)

My commission expires is PERMANENT

RECEIVED SEP 01 2020

Stephen Bieszki

139 N. Main St

Markesan WI. 53946

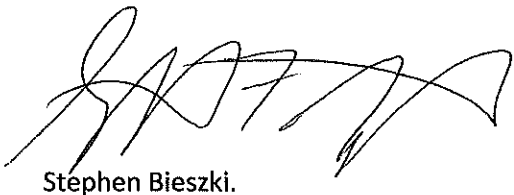
September 1, 2020

Mayor Slate:

It is with heavy heart that I submit my letter of resignation. The last 19 year with the City of Markesan have been lots of fun and I hope to have left the City better then when I started.

My last day with the Common Council of Markesan will be September 8th 2020. I will be happy to meet with my successor to discuss duties.

Sincerely

A handwritten signature in black ink, appearing to read 'Stephen Bieszki', with a stylized, flowing script.

Stephen Bieszki.